# Temporary IRC Travel Grant Application form (only to be used when online form unavailable)

**This application form is intended for individual travel grants for short visits (usually less than one month) up to a maximum of £1000. Please submit completed forms to** **secretariat@anaesthetists.org** **Eligibility**

* All applicants requesting IRC funding must be anaesthetists based in the United Kingdom or Ireland
* Those holding trainee appointments should have a consultant (or equivalent) as referee, and may require RCoA approval for out of programme  experience. It is the responsibility of the applicant to organise this.
* UK faculty are expected to contribute to their own travel costs (50%)
* Charitable financial contributions to other charities or organisations are excluded from funding applications
* Applicants may only apply for one grant per project.
* Applications for SAFE travel and project grants should be made using the SAFE application form. [For more information please visit the SAFE page>>](http://www.aagbi.org/international/safer-anaesthesia-from-education)

|  |  |
| --- | --- |
| **Personal details of the applicant:** |  |
| Title:  |  |
| First Name:  |  |
| Surname:  |  |
| Email:  |  |
| Contact telephone number:  |  |
| Association of Anaesthetists member:  |  |
| Association of Anaesthetists membership no: (if applicable):  |   |
| Are you are licenced by the GMC with a register to practice?  |  |
| GMC Registration number (if applicable):  |   |
|  |  |
| **Trainees only** |  |
| Current grade and years of anaesthetic experience  |   |
| Consultant referee (name):  |   |
| Consultant referee contact information  |   |
| Local co-ordinator(s) overseas (name) |  |
| Name of local overseas co-ordinator(s) overseas  |   |
| Overseas co-ordinator(s) contact information |  |

**Application details**

|  |
| --- |
| **Title of project** |
|  |
| **Country** |
|  |
| **Destination country**  |
|  |
| **Location** |
|  |
| **Name destination hospital/location**  |
|  |
| **Proposed dates of travel** |
| Proposed dates of visit: start date |
|  |
| Proposed dates of visit: end date |
|  |
| Purpose of visit |
|  |
| How will your visit support delivery of safe anaesthesia to patients? |
|  |
| How will your visit develop your own skills? |
|  |
| **Funding** |
| Please provide a full funding breakdown showing all costs in GBP  |
|  |
| Total amount requested |
|  |
| Total cost of flights  |
|  |
| Personal contribution to flights (if applicable)  |
|  |
| Has local funding been applied for? |
|  |
| Please list all other potential or actual sources of funding |
|  |
| Please state other sources of funding – include both agreed funding and funding applied for  |
|  |
| Numbers of overseas individuals likely to benefit. Please state whether there will be any costs to intended beneficiaries? |
|  |
| Please list any IRC funds awarded to you (or collaborators on this project) within the last five years (amount, year and project): |
|  |
| Please list all previous IRC funding received  |
|  |

|  |  |
| --- | --- |
| **Supporting information – please provide the following information** |  |
| 1 page CV summary  | **[ ]**  |
| Invitation/acknowledgement letter by the local anaesthetist, local hospital, local department of health or recognised international organisation | **[ ]**  |
| Invitation/acknowledgement letter  | **[ ]**  |
| Any necessary evidence to show that the project is coordinated and collaborate eg. communication with other organisations or individuals in the area with similar aims (if applicable) | **[ ]**  |
| Upload any necessary evidence to show that the project is coordinated and collaborate eg. communication with other organisations or individuals in the area with similar aims (if applicable)  | **[ ]**  |

**Submission terms:**

* All applicants and those included in funding applications must be anaesthetists based in the United Kingdom or Ireland
* Applicants must ensure they have completed the form in full and attached all of the requested documentation outlined in the checklist noted on the final page of each application form.
* All applications must be fully submitted prior to the deadline stated.
* Those holding trainee appointments should have a consultant (or equivalent) as referee, and may require RCoA approval for out of programme experience. It is the responsibility of the applicant to organise this.
* UK faculty are expected to contribute to their own travel costs (50%)
* Charitable financial contributions to other charities or organisations are excluded from funding applications
* Applicants may only apply for one grant per project.
* Applications for SAFE travel and project grants should be made using the SAFE application form. For more information please visit the SAFE page on the Association website