Governance workshop – All you need to know as a Board Member/Trustee

Tuesday 10 April 2018
Organiser: Mrs Rebecca Davenport, AAGBI

Programme

10:30 Registration & coffee
10:45 Introduction: Principles of good governance – a checklist/health check
Dr Paul Clyburn, AAGBI President

Session 1: General Governance/Legal
Chair: Mr Chris Priestley, Withers
10:50 The foundations of good governance
Mr Chris Priestley, Withers
12:15 Elections – best practice
Mr Ben Halton & Mr Luke Ashby, Electoral Reform Services
12:35 Q&A
12:45 Lunch

Session 2: Financial governance and data awareness
Chair: Ms Karin Pappenheim, AAGBI Executive Director
13:30 Data Protection – an overview and preparing for GDPR (including ICO registration)
Mr Paul Dawson-Hart, Member 360
13:50 Financial governance and accounting principles
Mr Les Jones, haysmacintyre
14:10 Direct Debit process – best practice
Mr Gavin Lawrence, Clear Direct Debit
14:30 Q&A
14:50 Coffee break

Session 3: Networking and Q&A
Chair: Dr Paul Clyburn, AAGBI President
15:00 Networking and Q&A Session
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16:00 Group feedback
16:15 Summary of the day
16:30 Close

Learning objectives:

1. Gain a better understanding of the role of a trustee, including key legal duties, areas of potential liability and best practice.
2. Learn an overview on data protection and develop a practical understanding of what you need to do to prepare your business for the GDPR.
3. Increase your knowledge on financial governance and accounting principles.
4. Network with like minded colleagues, share experiences and receive advice from leading experts.